

Chittlehampton Village Hall

Lettings Fees Policy

Registered Charity: 1200197

Introduction

Fee charging and policy has evolved mainly by way of informal and committee-based discussions without a firm policy being in place. This policy has been established to rectify the situation bearing in mind that we need to cover our overheads and remain competitive with neighbouring village halls.

The main areas of contention have been the introduction of half-session bookings, regular/frequent bookings, bookings for local residents and the desire to attract 'new community initiatives'.

Half sessions

A half session is defined as a booking for half the session time without the need for resource usage other than heating or lighting. A full session is payable, regardless of the length of time for the booking, if the following apply

- a) catering/kitchen facilities are required
- b) setting up and/or clearing up times are required

Half sessions will be charged at half cost typically for

- a) setting-up and clearing-up booked events
- b) shorter bookings such as yoga
- c) meetings such as Parish Council meetings

Regular/frequent bookings

As the overhead costs are the same for each booking, there will be no discounts for regular or frequent bookings

Bookings for Locals

As the overhead costs are the same for each booking, there will be no discounts for those with a local connection. However, the trustees reserve the right to consider alternative or more flexible arrangements for those who, by way of the booking, will be making a significant contribution to the village hall.

Attracting New Community Initiatives

The trustees want to encourage members of the community to initiate new 'start-up' clubs, associations and interest groups. For this reason the trustees will consider discounted or zero fees for new community initiatives that are seeking to become established. Such discounts will be separately agreed and will be time-limited.

Policy		Lettings Fees Policy
Adopted		March 2023
Date Reviewed		March 2023
Next Review Date		March 2024