

Chittlehampton Village Hall

Fire Risk Assessment: Record of Significant Findings

Dated: September 2023

Completed by: Zoe Nicklin

Fire Hazards

Sources of Ignition	Sources of Fuel	Sources of Oxygen
Electrical wall heaters Faulty cabling Over loaded sockets and adapters Tea Kitchen appliances Commercial cooker	Curtains Wooden tables and other items under stage. Decorations brought in by hirers Football paint shed	No additional sources

People At Risk

- All hall users up to 300
- Children
- Disabled and impaired persons

Risk Evaluation and Reduction

Risk of fire occurring	<ul style="list-style-type: none">▪ Decorations too close to wall mounted heaters▪ Overloaded electrical adapters and sockets▪ Inappropriate item placed on commercial cooker hot plate
Risk to people from fire starting in the building	<ul style="list-style-type: none">▪ Hall is open plan and fully visible▪ Kitchens are separate and could have fires that are briefly undetected.▪ Meeting room and changing rooms are isolated and could have an undetected fire▪ Fire in Bar area could obstruct use of west fire exit.
How to reduce the Hazards that may cause a fire	<ul style="list-style-type: none">▪ Curtains needed to be confirmed they are fire retardant material▪ Hirer's T&Cs states decorations must not be hung near the heaters▪ Housekeeping must keep open sided stage area free of any debris▪ Hirer's T&Cs states commercial cooker can only be used by adults competent in using such cooker▪ Hall appliances are PAT tested regularly▪
Remove and reduce the risks to people from a fire	Fire doors and path clearing fire equipment are appropriately place to allow evacuation.

Review Required

Date Sept 2024

Reason annual review unless changes are made to the building.